## **HOW TO APPLY**

Candidates can apply only online.

## (i) ONLINE MODE

Applicants have to pay Rs. 300/- for each post.

A valid unique e-mail ID is necessary for uploading each application form.

- 1. The candidates are advised to visit the link given at homepage <a href="www.pau.edu">www.pau.edu</a> and click the link "PAU RECRUITMENT". The link will be open for candidates from 17.06.2022 at 10.00 a.m. to 15.07.2022 at 4.00 p.m.
- 2. A clear and recent passport size coloured photograph with size upto 50 KB in JPG/JPEG format and scanned copy of signature (black/blue) with size upto 50 KB are required for uploading while filling online application form.
- 3. After filling the application form, the candidate is required to click the 'SUBMIT' button.
- 4. Candidates must ensure that e-mail address and Mobile Number provided in the Online Application Form are their own as the same shall be used by the university to convey the important information/communication.
- 5. A verification link will be sent to the candidate's e-mail ID. Candidate has to click on the verification link to complete submission process of the application.
- 6. After verification, the candidate has to login using his e-mail ID and Date of Birth in order to download& print the application form and pay application fee online. A unique identity (UID) number/ application number will appear on the top of the application form.
  - (a) Candidate has to pay in online mode via credit card / debit card / net banking. He/she has to click **pay online** and make payment. After successful payment, the candidate should print the transaction statement.
- 7. After successfully completing the application form, take print out of duly filled application form along with payment receipt. After putting original signature on the printed application form, candidate has to mail it at <a href="mailto:pau-recruitment@pau.edu">pau-recruitment@pau.edu</a> along with copies of all certificates in PDF form for future reference/ communication. It is mandatory for all the candidates.
- 8. Candidates are advised to keep checking PAU website (www.pau.edu) and also check their e-mail/ SMSregularly for latest updates
- 9. PAU disclaims any liability that may arise to the candidate(s) due to incorrect information provided by the candidate(s) during online registration process.